



MINUTES of the COMMUNITY RESOURCES COMMITTEE held in the NEW MILLENNIUM CHAMBER, MANOR HOUSE, CHURCH STREET, LITTLEHAMPTON on THURSDAY 5 APRIL 2012 at 6.30PM

Present: Cllrs Bowyer (Chair), Britton, Long and Dr Walsh

2011/2012

65. EVACUATION PROCEDURES

The evacuation procedures were noted.

66. MOBILE PHONES

Members and the public were reminded that the use of mobile phones (other than on silent) was prohibited at Town Council and Committee meetings.

67. APOLOGIES

Apologies were received from Councillors Neno and Northeast.

68. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declaration of personal and/or prejudicial interests that they might have in relation to items on the Agenda. Councillor Dr Walsh declared a personal interest with regard to the item on the Littlehampton Ferry as he was a member of the Littlehampton Harbour Board.

69. MINUTES

The Minutes of the meeting held on 23 February 2012 (previously circulated) were confirmed as a true record and signed by the Chair.

70. CHAIR'S REPORT AND URGENT ITEMS

There were none.

71. PUBLIC FORUM

There were no members of the public present.

72. ALLOTMENT WORKING GROUP

The notes of the Allotments Working Group held on Thursday 8 March 2012 (previously circulated) were received. The Town Clerk reported that a letter had been sent to all plot holders advising of the implications for them as a result of the hosepipe ban and drought order. A site visit for Members was hopefully being arranged for May. It was **RESOLVED** that:

The current position be noted.

73. OFFICER'S REPORT

73.1 Project 82 Manager

The Town Clerk was pleased to introduce the new Manager for Project 82, Emma Biffi. Members welcomed Emma to the Town Council and wished her every success for the future. Emma thanked the Committee and also reported that it was particularly pleasing that two young people from the Project had been nominated for the Inspire Leisure Youth Awards, with one of them being awarded runner-up in the 13-16 age category. This young person had also won a Rotary Club award. Members were delighted with this news. Emma also reported that the drop-in session at the Keystone Centre on Fridays was now attracting more than twenty young people and added that she was taking a number of young people to the Littlehampton v Rustington football match on Monday 9th April. She hoped to initiate some outreach work within the next couple of weeks. Members were pleased with the immediate impact that Emma appeared to have had and **RESOLVED** to:

Note the current position.

73.2 Museum Periodic Report

The Committee considered a report (previously circulated) which updated Members about recent and upcoming events and exhibitions; the funding application for the Wick Memorial Plaque; adult education provision at the Museum and new acquisitions for the collection. Members were pleased with the continuing good work at the Museum and highlighted the increase in visitor and outreach figures in March. It was **RESOLVED** that:

The report be noted.

73.3 Community Resources Periodic Report

The Committee considered a report (previously circulated) updating Members on matters of relevance from within the Community Resources Manager's portfolio. Members endorsed the updated programme for Wick Week 2012 and noted the Littlehampton Town Council grant aid 2012 programme. Members were pleased with the reported high turn out for the Easter holiday activities and **RESOLVED** that:

The report be noted.

73.4 Visit Littlehampton

The Committee considered a report (previously circulated) updating Members on the Visit Littlehampton initiative and seeking agreement on options available for marketing the Visit Littlehampton brand. Members were pleased with the continuing success of Visit Littlehampton and supported the proposals within the report. These were to conduct an advertising campaign in London Victoria train station's female conveniences using A3 posters and to book a full page advert in the summer edition Raring2go! which was distributed free to schools across the Worthing and Littlehampton area. Members were also supportive of expanding the use of the Facebook platform as set out in the report. It was therefore **RESOLVED** that:

- 1. The proposals set out in the report and as detailed above be approved.**
- 2. The report otherwise be noted.**

73.5 Littlehampton Ferry

The Town Clerk reported that the free trips to launch the Littlehampton Ferry had proven very successful. There had been 544 trips on that Saturday and a further 251 paid trips on the Sunday. On the first week day, the Monday, there had been 72 trips. Members were thrilled with these figures and it was **RESOLVED** that:

The report otherwise be noted.

74. BUDGET

74.1 Finance Report 2011/12

The Committee considered the latest financial report for the year 2011/12 (previously circulated) and **RESOLVED** that:

The report be noted.

75. MASTERPLAN – NORTH LITTLEHAMPTON

The Town Clerk had no updates on the matters covered within the North Littlehampton proposals. However, Councillor Dr Walsh reported that at Arun's Regeneration Sub-Committee a figure had been given to build the Lyminster by-pass, namely £6.8million.

76. EXEMPT BUSINESS

It was **RESOLVED** that:

Members of the public and accredited representatives of the press be excluded under Section 100 Local Government Act 1972 due to the confidential nature of the business to be conducted.

77. MERIT AWARDS

It was **RESOLVED** that:

The recommendations of the Merit Awards Panel be endorsed.

The meeting closed at 6.56pm

CHAIR