

MINUTES of a MEETING of the PLANNING AND TRANSPORTATION COMMITTEE held in the NEW MILLENNIUM CHAMBER, MANOR HOUSE, CHURCH STREET, LITTLEHAMPTON on MONDAY 16TH SEPTEMBER 2019 at 6.30PM

Present: Cllrs Chace (Chair),
Buckland, Long, Molloy
and Tandy

2019/2020

46. EVACUATION PROCEDURES

The evacuation procedures were noted.

47. FILMING OF COUNCIL MEETINGS USE OF SOCIAL MEDIA AND MOBILE PHONES

The procedures were noted.

48. APOLOGIES

There were apologies from Councillor C Blanchard-Cooper and Councillor Buckland acted as substitute.

49. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the Agenda. The standing declarations were noted, and Councillor Buckland declared a personal interest in matters relating to West Sussex County Council and a County Councillor.

50. MINUTES

The Minutes of the meeting held on 19th August 2019, (previously circulated), were confirmed as a true record and signed by the Chair.

51. CHAIR'S REPORT AND URGENT ITEMS

51.1 HAMPTON QUAY

A request had been received to address the Committee on ideas for the potential future development of moorings on the East Bank of the River Arun at a site immediately north of the A259 road bridge. This was welcomed and it was therefore **RESOLVED** that:

This be added to the agenda for the next meeting.

52. PUBLIC FORUM

There were 3 members of the public present.

- 52.1** Mr Paige addressed the Committee regarding the greening proposals included in the North Littlehampton Development. He stated that in his view, there was still an opportunity to improve on the tree planting proposals and incorporate a scheme to recognise the contribution of local suffragettes. He also advised the Committee that he continued to pursue this objective and a road naming initiative with the District Council's Parks Officer and the developer. The Chairman thanked Mr Paige for his comments which were noted.
- 52.2** Mr Paige also expressed concerns at what he considered was a chronic lack of evening buses and sought support for improvements to this aspect of the local bus service. This was noted however it was also observed that the operation of bus services was not within the remit of the Town Council.
- 52.3** Regarding the footpath modification order, Mr Ellis asked for clarification on the route and extent of the proposed changes. It was noted that this would be explained further when the committee came to consider the Order later in the meeting.
- 52.4** Mr Ellis addressed the Committee as Chairman of the Littlehampton Heritage Group regarding Planning Application LU/249/19/PL, 50 & 52 High Street, Littlehampton. Drawing the Committee's attention to the Heritage Group's objection to the proposals, he suggested that Members consider their response using the planning policies set out in the Arun Local Plan. The Chairman thanked Mr Ellis for his comments which were noted.

53. PLANNING AND OTHER DISTRICT COUNCIL MATTERS

53.1 Planning Applications – Lists 34, 35, 36 and 37

It was **RESOLVED** that:

***The representations of the Council
(appended to these Minutes as Appendix
1) be forwarded to Arun District Council.***

54. TRANSPORTATION AND WEST SUSSEX COUNTY COUNCIL MATTERS

54.1 A27 Arundel Bypass Update

The Committee had before it the Highways England brochure which contained the updated consultation proposals (previously circulated). Regarding the public consultation plans, it was noted that a public exhibition would be held in the New Millennium Chamber on 1st October. The Committee would be considering a response to the proposals at the next meeting.

54.2 A27 Arundel Bypass Elected Representatives' Forum (ERF)

The ERF had been formed by Highways England as a mechanism to engage with communities local to A27 Arundel Bypass Scheme. Town Council had been invited to send a representative to the next meeting of the Forum which would be held on 26 September. Initially, the Chair of the Committee and / or the Assistant Town Clerk would be attending and a proposals for formal representation would be considered later by the Council if appropriate. It was **RESOLVED** that:

The consultation and update regarding the Elected Representatives Forum be noted.

54.3 Application for a Definitive Map Modification Order

The Committee received an application (previously circulated) made by the British Horse Society to upgrade lengths of Footpaths 829 and 174 in Climping, on the border with Littlehampton Parish. If approved, this would see lengths of these footpaths opened for use by the public on horseback, horse drawn vehicles and cycle. The Committee welcomed the opening up of these footpaths for wider use and it was **RESOLVED** that:

The application be supported.

54.4 Electric Vehicle Strategy Consultation

The Committee was asked to comment upon a draft strategy prepared by the County Council which aimed to support electric vehicle take up in the county (previously circulated). Members had reservations that the current state of the technology, coupled with concerns regarding the security and surety of future supply, were such that it was not appropriate to rush into implementing a policy. It was the view of the Committee that the County Council be urged to give further thought to the longer-term implications of this technology, particularly the safe use of electric vehicles, and improve understanding before putting a policy in place. It was therefore **RESOLVED** that:

The Committee's views as set out in Minute 54.4 be forwarded to the County Council.

54.5 A Vision for the Arun Valley

The Committee received a summary (previously circulated) of the work of the Arun Valley Vision Group regarding the future management of the River Arun. This initiative was welcomed and the engagement with local landowners and strategic authorities noted. It was however considered to be something that the District and County Councils should be engaged with in their roles as planning authorities It was therefore **RESOLVED** that:

The report be noted.

55. TOWN COUNCIL PRIORITIES 2019-2023

The Committee received a table which contained feedback from the member led exercise to identify priorities for the Council (previously circulated). The Committee proceeded to review the priorities that were within their remit and the Assistant Town Clerk provided clarification on several points. It was observed that funds had been earmarked to investigate community transport initiatives to address severance issues for those residents moving into the new developments north of the

Town. The Committee considered that this should remain a priority for the new Council. Members were otherwise broadly content with the priorities and it was noted that further detailed work would be undertaken to determine the level of resources and delivery time scales for consideration by Full Council in November. It was therefore **RESOLVED** that:

Community Transport be added to the list of priorities identified within the remit of the Committee and that they be endorsed and recommended to the Policy and Finance Committee for progression.

56. **MASTERPLAN – NORTH LITTLEHAMPTON**

The next meeting of the Steering Group would be held on 17th September 2019. It was **RESOLVED** that:

The update be noted.

57. **EXEMPT BUSINESS**

There was none.

The meeting closed at 7:28pm.

CHAIR

Appendix 1

LITTLEHAMPTON TOWN COUNCIL
Planning & Transportation Committee Monday 16th September 2019
Representation on Lists 34, 35 and 36

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Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
34	Beach	BBC/CBC	LU/231/19/HH	Drop Kerb and install driveway to front of property.	88 Southfields Road Littlehampton BN17 6PD	No objection subject to comments from West Sussex County Council.
35	River	MM	LU/249/19/PL	Change of use of No 48 from Licenced Betting Office & Adult Gaming Centre (Sui Generis) to Retail (A1 Shops) & No 50 from Retail (A1 Shops) to Licenced Betting Office & Adult Gaming Centre (Sui Generis).	48 & 50 High Street Littlehampton BN17 5ED	<p>OBJECTION: The premises at 50 High Street are designated as a building of special character under the Littlehampton Neighbourhood Plan, Policy 17. The application makes no reference to this designation or acknowledges its status which under the Arun Local Plan 2011/31, Policy HER DM2 (Locally Listed Buildings or Structures of Character) requires that 'proposals for alteration or extension will be expected to relate sensitively to the building or structure and its setting and respect its architectural, landscape or historic interest'. In this respect the relationship with the neighbouring property, number 52, also a building of special character, should be considered.</p> <p>The Arun Local Plan 2011/31, Policy RET DM1 (Retail Policy) Section 2b states that 'provision should be made for a window display, appropriate to a shop front, which is in keeping with the character of the shopping area'. The plans are limited in terms of information and in particular lack details of the design of the front of the building making it impossible to judge the impact of the proposals.</p>

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Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
36	Wickbourne	TS	LU/265/19/PL	Application for Variation of Conditions imposed on planning application LU/331/17/PL relating to condition no. 2 - Plans - Amendment to internal layout, car parking layout, loading bay doors, external canopies & height of eaves at gable ends	Land at Lineside Industrial Estate Northwest of Unit 26 Eldon Way Littlehampton BN17 5LF	Support
36	Beach	BBC/CBC	LU/184/19/HH	Single storey rear extension, single-storey front porch extension and retrospective single storey detached outbuilding for use as studio/gym	14 Esher Drive Littlehampton BN17 6AA	No Objection
36	Beach	BBC/CBC	LU/273/19/HH	Single storey rear extension to create Kitchen Family Room. Single storey extension to rear of existing garage.	Windlesham 7 St Winefrides Road Littlehampton BN17 5NL	No Objection
36	Courtwick with Toddington	JL/FT	LU/268/19/HH	Garage conversion to habitable area.	3A Butts Mead Littlehampton BN17 6GP	No Objection
36	Brookfield	JP	LU/228/19/CLE	Lawful development certificate for the existing repavement of driveway.	24 Gosden Road Littlehampton BN17 6DX	No Objection

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Representation on Lists 37

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Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
37	River	MM	LU/274/19/HH	Conversion of roofspace to habitable use to include 2 front and 2 rear rooflights	7 Mariners Quay Littlehampton BN17 5DA	No Objection