

Southfields Jubilee Centre – Room Hire Charges 2024 to 2025

	VOLUNTARY, LOCAL GROUPS, LOCAL CHARITIES, NON COMMERCIAL		PUBLIC SECTOR, LOCAL COMMERCIAL ARTS & SPORTS GROUPS		COMMERCIAL	
	Excl VAT	Incl VAT 20%	Excl VAT	Incl VAT 20%	Excl VAT	Incl VAT 20%
Small Hall – Minimum 1 hr Rental						
Weekdays						
per hour	£10.70	£12.84	£12.70	£15.24	£15.70	£18.84
Weekends						
per hour	£12.70	£15.24	£15.70	£18.84	£19.00	£22.80
Large Hall – Minimum 1 hr Rental						
Weekdays						
per hour	£15.70	£18.84	£18.00	£21.60	£23.80	£28.56
Weekends						
per hour	£19.00	£22.80	£21.00	£25.20	£28.50	£34.20
Flip Chart	£6.30	£7.56	£6.30	£7.56	£6.30	£7.56
Children's Party – 13 and under	£65.00	£78.00	£65.00	£78.00	£65.00	£78.00
Children's Party – 13 and under, using a bouncy castle*	£75.00	£90.00	£75.00	£90.00	£75.00	£90.00
Kitchen						
Use of Kitchen – per session – hirers own Crockery & Cutlery	£5.20	£6.24	£5.20	£6.24	£5.20	£6.24
Use of Kitchen, Crockery & Cutlery – per session	£10.50	£12.60	£10.50	£12.60	£10.50	£12.60
Storage**						
Per Quarter payable in advance	£65.00	£78.00	£65.00	£78.00	£65.00	£78.00

*This is for use of the hall with your own bouncy castle provided. Please ensure you declare this when booking for insurance purposes.

**Storage is only available on a first come first served basis for groups hiring the centre for a minimum of 3 sessions every week

Note: The Town Clerk has the discretion to apply discounts as appropriate (e.g. for long hours, multiple bookings)

Deposit: A deposit of up to £100 is required for regular bookings and small events, and £200 for memorable occasions and large events, this will be payable at booking. The deposit will be confirmed at booking and refunded after ensuring the premises are secure and clean.

You will be informed at the time of booking if security is required, which will incur an additional charge.

Fees from 1 April 2024 to 31 March 2025